

CHARTER REVISION COMMISSION

MEETING MINUTES

JULY 5, 2011

In attendance at the meeting: Commission Members: John P. Chiota, Esq., Chairman; William Holden, Vice Chairman; Gail J. Hanna, Secretary; James Cordone, Esq.; Russell Friedson; and Paul Timpanelli.

Non-commission members in attendance: Robert Maslan, Esq.

Public Attendance: Mr. Roy Fuchs, 221 Fitch's Pass, Trumbull, CT

Meeting Called to Order: 7:20pm

Approval of the Minutes

MOTION made by G. Hanna to approve the minutes of April 20, 2011, seconded by R. Friedson.
Vote: motion carried unanimously.

MOTION made by G. Hanna to approve the minutes of April 27, 2011, seconded by R. Friedson.
Voted: motion carried unanimously.

MOTION made by G. Hanna to approve the minutes of June 1, 2011, seconded by R. Friedson.
Voted: motion carried unanimously.

MOTION made by G. Hanna to approve the minutes of June 27, 2011, seconded by R. Friedson.
Voted: motion carried unanimously.

The following changes were made to the Charter:

CHAPTER VII. BOARDS AND COMMISSIONS

Insert new language to read as follows:

Section 17. Conservation Commission

A. *Composition and appointment*

1. The town shall have a Conservation Commission which shall consist of seven (7) members to be appointed by the First Selectman.
2. The terms shall be overlapping as follows: two (2) for two (2) years, three (3) for three (3) years, two (2) for four (4) years. The committee shall elect its own Chair and Vice Chair.

B. *Powers and duties*

The Conservation Commission is a science based advisory commission that shall supervise, protect and develop natural resources, including watershed resources, and the preservation of significant landscapes within its territories and borders.

The Conservation Commission shall have all powers and duties conferred or imposed by law pursuant to Section 7-131a of the General Statutes of the State of Connecticut.

The commission discussed putting back in the Charter the Civil Service Board. It was decided that G. Hanna will discuss further with Daniel Nelson and Mary Ann Meier.

R. Friedson submitted and read through his comments for **CHAPTER VIII. ELECTORAL PROCESS** (a copy of which is attached).

J. Cordone submitted and read through his comments for **CHAPTER III. EXECUTIVE BRANCH** (a copy of which is attached).

J. Chiota discussed the Legislation & Administration Resolutions regarding the 4-year term for the First Selectman, Treasurer and Town Clerk. The commission also discussed the at-large candidates on the ballot and the Board of Education terms and number of members. The commission further discussed the budget referendum – CPI as threshold. They agreed clarification for signatures and voter turnout was necessary. It was decided they need to wait for the report from the Town Council.

The commission also made changes to **CHAPTER III. EXECUTIVE BRANCH**, Section 12. Department of Public Works.

A. *Composition and appointment*, third line, delete: “a Superintendent of Highways and Bridges”.

Insert: “**Subject to the approval of the First Selectman**” to read as follows:

F. *Superintendent of Highways and Bridges*. Subject to the approval of the First Selectman, the Director of Public Works or his/her designee(s) shall be the Superintendent of Highways and Bridges and shall exercise the responsibilities of the Department with respect to streets, highways, bridges, sidewalks, curbs, street signs and guide posts, and shall perform such other duties as the Director of Public Works may require.

The next Charter Revision Commission meeting is scheduled for July 13, 2011.

Meeting Adjourned: 9:04pm

Respectfully submitted:

Marilou Mangiamele, Commission Clerk

